

## Naganuma School - Application Requirements

### 1. Period of Application & Documents Submission

Enrollment	APRIL	JULY	OCTOBER	JANUARY
Duration	1 year 2 year	1 year	1 year 1.5 years	1 year
Eligible Person	All	Person NOT seeking higher education	All	Person NOT seeking higher education
Japanese for Interactive Communication	○※1			
Business Japanese	○※1			
University Preparation	○	×	○ (N3~)	×

※1: Students can enroll in a single-term program (4 weeks to 3 months) in each month of enrollment, then combine it with a long-term program after. (Not on a student visa during the single-term program)

#### <To agencies and individuals living abroad>

Deadline to send PDF files	Early October	Early February	Late April	Early August
Deadline to arrive documents	Mid-October	Mid-February	Mid-May	Mid-August

※If there are special circumstances, or if there are still applicants after the deadline, please contact us at any time.

#### <Notes to those who hope to study on a student visa>

- If more than 5 years have passed since graduation from the last school, you need a statement of reasons for studying in Japan with Japanese translation. Translation of other documents will be decided upon consultation depending on the language.
- Please maintain the amount of your bank account balance until the Certificate of Eligibility is issued.
- The original copy of the diploma is not required.
- Please declare in advance if you have been in Japan on a student visa in the past. You must submit a "transcript and attendance record" and "graduation certificate" from the previous school issued within 3 months of the application date. A student visa holder is allowed to be enrolled in a Japanese language school for a maximum of two years.
- Even if you cancel your application after applying for the Certificate of Eligibility to the immigration bureau, you will be charged an application fee of 30,000 yen.

#### <To those who don't need a student visa>

Please contact us by filling out the form below and we will send you information about the documents to be submitted by e-mail.

<https://www.naganuma-school.ac.jp/jp/inquiry/form.php>

### 2. Application Requirements

- ① Applicants should have completed high school (including anticipated completion) or equivalent education.
- ② Applicants should have a strong will to study, being physically and mentally healthy, and able to learn autonomously.

- ③ Applicants should not be applying for a different school at the same time and not have a history of failed application of certificate of eligibility or visa.
- ④ In the case the applicants have studied at a different Japanese language school on a student visa, should have no records of bad attendance (below 80%).
- ⑤ Applicants should take the Japanese Language Proficiency Test by the time of completing the course.
- ⑥ Applicants should provide proof of Japanese language studying that corresponds to JLPT N5 or 150 hours of studying (original copy), or a certificate of official exams (copy).

### 3. Outline of each course and application conditions

#### ■ Japanese for Interactive Communication (CJ)

<https://www.naganuma-school.ac.jp/jp/courses/regular.html>

**Suitable person:** Those who wish to develop Japanese and communication skills comprehensively from everyday and social topics, as well as in specialized fields and use these skills in the future.

**Enrollment Condition:** Applicants must have completed high school or any higher education.

**For Student visa holders:** Applicants who have studied Japanese language for at least 150 hours.

**Others:** Applicants can read and write “Hiragana” and “Katakana”

#### ■ Business Japanese Course (BJ)

<https://www.naganuma-school.ac.jp/jp/courses/business.html>

**Suitable Person:** Those who wish to seek employment in Japan, work for a Japanese company, or acquire business-level Japanese language skills.

**Enrollment Condition:** Applicants must have N2 or higher in Japanese-Language Proficiency Test ( JLPT)

Applicants who plan to find employment in Japan must have graduated from university or college

※ Depending on which school you are from, confirmation by the Japanese Immigration Service Agency may be required.

#### ■ University Preparation Course (AJ)

<https://www.naganuma-school.ac.jp/jp/courses/university.html>

**Suitable person:** Those wish to go on to a university, graduate school, or vocational school in Japan.

**Enrollment Condition:** Applicants must have completed high school or any higher education.

Applicants who plan to enroll in the postgraduate school must meet the following requirements:

- ① Applicants must have graduated and obtain a bachelor's degree from university.
  - ※ Pre-reviewing may be required at the time of application for higher institutions to determine whether your bachelor's degree is approved in Japan.
- ② Applicants must have a clear theme that they wish to research in postgraduate school.

It is possible to study Japanese in the morning and take foundation subjects (charged) and lectures for graduate school preparation (charged) in the afternoon. 2-year course students will take foundation subjects in the afternoon of the second year. Foundation subjects are compulsory for the preparatory education curriculum.

<Required Japanese language level upon enrollment>

Enrollment	Duration	Vocational School	University	Graduate School
April	1 year	N3 or higher	N2 or higher	N2 or higher
April	2 years	N5 or higher	N5 or higher	N5 or higher
October	1.5 years	N3 or higher	N3 or higher	N3~N2 or higher

## <Fees of Foundation Subjects>

Period: April - November

Set of science subjects Math II, Science - physics, biology, chemistry	Set of humanities subjects Social science, Math I	English
25,000 yen	25,000 yen	25,000 yen

## <Fees of Lecture for Graduate School Preparation>

Period: April – March (approximately), 90-mins once a week in the afternoon

Fees: 100,000 yen / year

Students may also choose to take only this class without enrolling in a course for the following fee

○Total fees 164,000 yen/year (Enrollment fee: 44,000 yen Tuition fee: 120,000 yen)

## 4. Payment

Our school has introduced the Flywire payment system for safe and convenient payment of school fees from overseas.

This system allows you to make a payment from a bank in your home country in local currency (although this may not be available in some countries), credit cards, online payments and others.

For more information, please visit the Flywire website. ⇒<https://www.flywire.com/>

## <Payment Method>

<b>Step 1</b>	Go to the payment registration page ( <a href="http://naganuma.flywire.com/">http://naganuma.flywire.com/</a> )
<b>Step 2</b>	Enter the name of the country to pay from and the amount to pay.
<b>Step 3</b>	Select your payment method.
<b>Step 4</b>	Enter the payer information.
<b>Step 5</b>	Enter your student information. (Student ID)
<b>Step 6</b>	Check the information you have entered carefully to make sure it is correct. After confirming the information, please complete the payment.

## 5. Contact / Inquiry

### ■To new agencies and individuals living abroad

Please contact us from [Inquiries about the enrollment] on our website.

### ■To agencies and related organizations

Please contact us by e-mail or chat to provide information on prospective students with the following items below:

**Enrollment term/Name/Sex/Age/Nationality/Course to apply/Length of studying/  
Japanese language skills/School level of the last education**

If you have any other questions, please feel free to contact us.

[gakuseibu@naganuma-school.ac.jp](mailto:gakuseibu@naganuma-school.ac.jp) Attn: Student Innovation Center (gakuseibu)

## Attachment: Fees

### Long-term Program Courses and Fees <To be applied to students enrolled after April 2025>

#### ★Curriculum Division

Curriculum	Course
Comprehensive Japanese	Japanese for Interactive Communication
	Business Japanese Course
Preparatory Education	Preparatory Course

※You need the completion of over 12 years of education abroad in order to pursue higher education in Japan. However, in some countries and regions, students may have less than 12 years to complete high school and are not eligible to apply to universities in Japan in that condition. The Preparatory Education is a curriculum for those students to make them qualified for entering higher education in Japan.

#### ★Timetable

Class	Hours	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Morning	9 : 00 – 12 : 30		○	○	○	○	○	
Afternoon	13 : 30 – 17 : 00							

#### <Notes>

- Japanese for Interactive Communication has either morning or afternoon classes. (The afternoon class may not be open.)
- One's class is determined according to the result of the placement test.
- 1 year program of Preparatory Education includes foundation subjects in the afternoon in addition to Japanese class in the morning.
- 1.5-year and 2-year program of Preparatory Education include foundation subjects in the afternoon for the second half of the year.

#### ★Courses and Fees

##### Comprehensive Japanese (Japanese for Interactive Communication / Business Japanese / Preparatory)

Duration (years)	Enrollment	Enrollment Fee	Application Fee	Facilities Fee	Materials Fee	Total Lessons	Tuition Fee	Total Fee
1	Spring / Summer / Autumn / Winter	150,000	30,000	45,000	40,000	820	830,000	1,095,000
1.5	Autumn			67,500	60,000	1,230	1,245,000	1,552,500
2	Spring / Summer / Autumn / Winter			90,000	80,000	1,640	1,660,000	2,010,000

#### <Notes>

- Extra fees will be charged if the students of Preparatory Course take foundation subjects (afternoon) or tutorials for graduate school preparation.
- The Business Japanese course will charge an additional special session fee. 8,400 yen / term

#### Preparatory Education

Unit of money: JPY

Duration (years)	Enrollment	Enrollment Fee	Application Fee	Facilities Fee	Materials Fee	Total Lessons	Tuition Fee	Total Fee
1	Spring	150,000	30,000	45,000	40,000	940	880,000	1,145,000
1.5	Autumn			67,500	60,000	1,350	1,295,000	1,602,500
2	Spring			90,000	80,000	1,760	1,710,000	2,060,000

#### <Notes>

- Preparatory Education includes foundation subjects, which are included in the above fees and totals.

## ★Tuition Payment by term:

The enrollment fee, application fee, facility fee, and tuition fee + materials fee for 2 terms are required to be paid upon enrollment. Every six months afterwards, students are required to pay the following tuition fee, facility fee, materials fee, etc. at least two weeks before the beginning of the term. The payment amounts of each course term are as follows.

Tuition Fee & Facility Fee		Unit of money: JPY	
Payment period		Upon Enrollment	Every six months afterwards
Comprehensive Japanese	1-year	637,500	457,500
	1.5-year		
	2-year		
Preparatory Education	1-year	*662,500	*482,500
	1.5-year	637,500	*482,500
	2-year	637,500	1st year 457,500 2nd year *482,500

<Note>

- The amount with " \* " includes the fee for foundation subjects.

<Remarks> ※To be applied to both Comprehensive Japanese and Preparatory Education

### ■Payment terms

Payment should be made either by bank transfer or "Flywire" (<http://naganuma.flywire.com/>). Transfer charges are borne by the payer. Cash and credit cards are not acceptable.

### ■Application for a Certificate of Eligibility

In case a student applies for a Certificate of Eligibility (CoE, necessary for a student visa) through the school, the application fee is required upon applying, and the enrollment fee and the rest of the fees are required after the CoE is issued safely.

### ■Facility fee

This is to maintain and run online facilities/networks, a library, study rooms, computer room, on-campus wireless LAN.

### ■Late enrollment

Fees will not be reduced even if you enroll after the starting date of each term. For further details, please refer to the 'Payment and Return of School Fees' document, which is available on request.

Please contact us if you need more information.

### ■Withdrawal, temporary leave and cancellation

Paid fees are non-refundable if a student withdraws in the middle of the term due to personal reasons.

A temporary leave from school is up to 6 months.

If a prospective student notifies the school in written notice (including e-mail) of his or her cancellation of enrollment at least 2 weeks before the start of the term, all fees except the application fee will be returned. For further details, please refer to the 'Payment and Return of School Fees' document, which is available on request. Please contact us if you need more information.

### ■Expulsion

A student may be expelled from school in accordance with the school rules. There is no refund of paid fees. A student who has applied for a visa through us loses the eligibility to stay in Japan, he/she must leave Japan immediately. In addition, a student who has been arrested for violating the immigration law or other Japanese laws, or who has not been attending classes for a sufficient number of days, and whose motivation to study is not recognized, may be expelled or expelled from the school.

## Single Term Programs

(Only for Japanese for Interactive Communication & Business Japanese Course)  
 <To be applied to students enrolled after April 2025>

Class	Time	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Class hrs. / week
Morning	9:00 – 12:30								20class hr.
Afternoon (Japanese for Interactive Communication only)	13:30 – 17:00		○	○	○	○	○		

※Afternoon classes may not be offered.

### ■Schools Fees (tax included)

Unit of money: JPY (10% tax included)

Class	Enrollment Fee	Application Fee	Facility Fee	materials fee	Tuition Fee	Total
Spring /Summer /Fall / Winter Term (11wks)	55,000	22,000	11,000	11,000	231,000	330,000

※Business Japanese course costs additional 8,400 yen per term as a special session fee.

### Studying on a weekly basis (Example)

Unit of money: JPY (10% tax included)

	Enrollment Fee	Application Fee	Facility Fee	materials fee	Tuition Fee	Total
4 weeks	55,000	22,000	11,000	11,000	84,040	183,040
5 weeks	55,000	22,000	11,000	11,000	105,050	204,050
6 weeks	55,000	22,000	11,000	11,000	126,060	225,060
7 weeks	55,000	22,000	11,000	11,000	147,070	246,070
8 weeks	55,000	22,000	11,000	11,000	168,080	267,080
9 weeks	55,000	22,000	11,000	11,000	189,090	288,090
10 weeks	55,000	22,000	11,000	11,000	210,100	309,100

### <Remarks>

1. After receiving the letter of acceptance or invoice, please pay the prescribed amount by the due date on the invoice. Payment should be made either by bank transfer or "Flywire" (<http://naganuma.flywire.com/>). Transfer charges are borne by the payer. Cash and credit cards are not acceptable.
2. Facilities Fee: This is to maintain and run the library, study rooms, computer room, on-campus wireless LAN.
3. Paid fees are non-refundable if a student withdraws in the middle of the term due to personal reasons.
4. If a prospective student notifies the school in written notice (including e-mail) of his or her cancellation of enrollment at least 2 weeks before the start of the term, all fees except the application fee will be returned. For further details, please refer to the 'Payment and Return of School Fees' document, which is available on request. Please contact us if you need more information.
5. Expulsion: A student may be expelled from school in accordance with the school rules.